#### Appointment

From: Fennessy, Christopher [christopher.fennessy@Rocket.com]

**Sent**: 4/3/2018 6:15:21 PM

To: Fennessy, Christopher [christopher.fennessy@Rocket.com]; Keller, Lynn [Keller.Lynn@epa.gov]; MacNicholl,

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Lane, Jackie [Lane.Jackie@epa.gov]; Caulk, Cindy L [cindy.caulk@Rocket.com]

Subject: Area 40 CEQA Kick-off meeting

Location: Conference Call

**Start**: 4/12/2018 8:00:00 PM **End**: 4/12/2018 8:30:00 PM

Show Time As: Busy

Recurrence: (none)

Area 40 Public Notice will be going out on April 30 along with RAP and CEQA documents. Call is to identify Agency and AR participants and develop task list and schedule to complete public comment period by June 30, 2018. We would like to use the standard CAG meeting time on May 16 as the public meeting time. This will provide all reviewers 2.5 weeks following notification to begin review and develop questions. Specific items to resolve include:

### Public communication preparation

Is the site Communications Plan up to date?
Who is taking lead on facilitating public comments?
Who will prepare public notice?
Where will public notice be published?
Who will mail public notice?

### Meeting preparation

Court reporter – AR to procure for May? Location of meeting – standard CAG room ok? Media devices needed for room? Chairs/podium/etc needed for room?

-- Do not delete or change any of the following text. --

# Join meeting in my WebEx Personal Room

https://aerojet.webex.com/join/christopher.fennessy | 906 363 445

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